



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 SEPTEMBER 2018 - 31 DECEMBER 2018

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriel Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Margaret Carney
Chief Executive

FORWARD PLAN INDEX OF ITEMS

| Item Heading | Officer Contact | Page No |
|---|---|---------|
| Healthwatch Sefton | John Keogh john.keogh@sefton.gov.uk Tel: 0151 934 3718 | 5 |
| Tender - Arboricultural Works Contract | Judith Burgess judith.burgess@sefton.gov.uk | 6 |
| Green Waste Composting Service – Current Contract Extension and Re-Procurement for a new Contract to run from 1 November 2019 | Clare Bowdler clare.bowdler@sefton.gov.uk Tel: 0151 288 6144 | 7 |
| Housing Development Company | Kerry Smith kerry.smith@sefton.gov.uk | 8 |
| Bootle Heritage Complex | Nicky Owen nicky.owen@sefton.gov.uk | 9 |
| Ways to Work-ESF Grant Acceptance | Claire Maguire claire.maguire@sefton.gov.uk Tel: 0151 934 2684 | 10 |
| Business Growth Programme - ERDF Grant Acceptance | Mike Mullin mike.mullin@sefton.gov.uk Tel: 0151 934 3442 | 11 |
| Place Marketing for Investment Project - ERDF Grant Acceptance | Mike Mullin mike.mullin@sefton.gov.uk Tel: 0151 934 3442 | 12 |
| Information, Advice and Guidance Service for Not in Education, Employment or Training (NEET) Young People | Claire Maguire claire.maguire@sefton.gov.uk Tel: 0151 934 2684, Ian Weller ian.weller@sefton.gov.uk | 13 |
| Homelessness Strategy (2018 - 2023) | Alistair Malpas alistair.malpas@sefton.gov.uk | 14 |
| Enforcement Agent Contract for All Debts | Christine Finnigan christine.finnigan@sefton.gov.uk Tel: 0151 934 4161 | 15 |
| Utility Procurement Plan | Rebecca Johnstone Rebecca.Johnstone@sefton.gov.uk Tel: 0151 934 4138 | 16 |
| Transactional Finance, HR / Payroll and ICT Services - September 2018 | Christine Finnigan christine.finnigan@sefton.gov.uk Tel: 0151 934 4161 | 17 |
| Revenue and Capital Budget Plan 2018/19 – 2019/2020 - September 2018 | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104 | 18 |
| Digital Inclusion Working | Paul Fraser paul.fraser@sefton.gov.uk Tel: | 19 |

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|---|---|----|
| Group Final Report | 0151 934 2068 | |
| Transactional Finance, HR / Payroll and ICT Services - October 2018 | Christine Finnigan christine.finnigan@sefton.gov.uk Tel: 0151 934 4161 | 20 |
| Revenue and Capital Budget Plan 2018/19 – 2019/20 - October 2018 | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104 | 21 |
| Revenue and Capital Budget Plan 2018/19 – 2019/20 - November 2018 | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104 | 22 |
| Revenue and Capital Budget Plan 2018/19 – 2019/20 - December 2018 | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104 | 23 |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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|---------------------------------|---|-----|------------------|-----|
| Details of Decision to be taken | <p>Healthwatch Sefton To seek approval to begin a tendering process for a new contract to deliver Sefton’s local Healthwatch service. The Health and Social Care Act 2012 makes provision for a Local Healthwatch to act as the consumer champion for health and social care services. Responsibility for commissioning this service has been with Local Authorities since 1st April 2013. Sefton CVS were awarded a two year contract (with a one year option to extend) to deliver Sefton’s local Healthwatch service via a subsidiary in April 2013. The contract ended on 31st March 2015 and the contract was extended for a further 12 months to 31st March 2016. The contract was re-awarded to Sefton CVS in April 2016 for 2 years with the option of a 1 year extension and is due to end March 2019</p> | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Sep 2018 Decision due date for Cabinet changed from 26/07/2018 to 06/09/2018. Reason: to enable the production of a more detailed business case | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |

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|---|--|
| Scrutiny Committee Area | Adult Social Care |
| Persons/Organisations to be Consulted | Not applicable |
| Method(s) of Consultation | Not applicable |
| List of Background Documents to be Considered by Decision-maker | Healthwatch Sefton |
| Contact Officer(s) details | John Keogh john.keogh@sefton.gov.uk Tel: 0151 934 3718 |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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|---|--|----|------------------|-----|
| Details of Decision to be taken | Tender - Arboricultural Works Contract Seek approval to tender for Arboricultural Works. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Sep 2018 | | | |
| Key Decision Criteria | Financial | No | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Persons/Organisations to be Consulted | not applicable at this time | | | |
| Method(s) of Consultation | not applicable at this time | | | |
| List of Background Documents to be Considered by Decision-maker | Tender Arbortultural Works Contract | | | |
| Contact Officer(s) details | Judith Burgess judith.burgess@sefton.gov.uk | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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| Details of Decision to be taken | Green Waste Composting Service – Current Contract Extension and Re-Procurement for a new Contract to run from 1 November 2019 To seek approval to extend the current Green Waste Composting Service Contract with White Moss Horticulture Ltd for a further 1 x year period in accordance with the original tender. This is the final 1 x year extension available within the existing contract, as such this report also seeks approval to begin procurement for a new Green Waste Composting Service Contract. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Sep 2018 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Persons/Organisations to be Consulted | Knowsley, St Helens, and Wirral Authorities. Head of Regulation and Compliance, Head of Commissioning Support and Business Intelligence | | | |
| Method(s) of Consultation | Working Group meetings and e-mails | | | |
| List of Background Documents to be Considered by Decision-maker | Green Waste Composting Service – Current Contract Extension and re-procurement for a new Contract to run from 1st November 2019 | | | |
| Contact Officer(s) details | Clare Bowdler clare.bowdler@sefton.gov.uk Tel: 0151 288 6144 | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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| Details of Decision to be taken | Housing Development Company To approve the process for selecting and recruiting board members |
| Decision Maker | Cabinet |
| Decision Expected | 6 Sep 2018 |

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| | Decision due date for Cabinet changed from 26/07/2018 to 06/09/2018. Reason: The Board Member recruitment process is not yet complete and the deferral will allow the involvement in the process of the recently appointed Head of Commercial Development | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Persons/Organisations to be Consulted | Cabinet Member – Communities and Housing | | | |
| Method(s) of Consultation | Briefings | | | |
| List of Background Documents to be Considered by Decision-maker | Housing Development Company | | | |
| Contact Officer(s) details | Kerry Smith kerry.smith@sefton.gov.uk | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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|---------------------------------|---|-----|------------------|-----|
| Details of Decision to be taken | Bootle Heritage Complex To review the options for the complex and permission to undertake the next steps, such as external funding applications. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Sep 2018 Decision due date for Cabinet changed from 26/07/2018 to 06/09/2018. Reason: Information is still awaited from Consultants regarding the options appraisal for the Bootle Town Hall Heritage Complex. | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |

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| Wards Affected | Linacre |
| Scrutiny Committee Area | Regeneration and Skills |
| Persons/Organisations to be Consulted | Members and Stakeholders |
| Method(s) of Consultation | Meetings and Correspondence |
| List of Background Documents to be Considered by Decision-maker | Bootle Heritage Complex |
| Contact Officer(s) details | Nicky Owen nicky.owen@sefton.gov.uk |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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| Details of Decision to be taken | Ways to Work-ESF Grant Acceptance Acceptance of grant offer for the extension to the ESF Ways to Work Programme (Liverpool City Region Integrated Business Support Project) from the Liverpool City Region Combined Authority with effect from 1 January 2019 | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Sep 2018 Decision due date for Cabinet changed from 26/07/2018 to 06/09/2018. Reason: feedback is awaited on decisions from central government bodies that will provide more definitive information; and without this information it would not be possible to provide accurate reports to Cabinet | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Persons/Organisations to be Consulted | Cabinet Member - Regeneration and Skills; Executive Director; Liverpool City Region Local Authorities; Liverpool City Region Combined Authority | | | |
| Method(s) of Consultation | Meetings | | | |

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| List of Background Documents to be Considered by Decision-maker | Ways to Work-ESF Grant acceptance |
| Contact Officer(s) details | Claire Maguire claire.maguire@sefton.gov.uk Tel: 0151 934 2684 |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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|---|--|-----|------------------|-----|
| Details of Decision to be taken | Business Growth Programme - ERDF Grant Acceptance Acceptance of grant offer for the extension to the ERDF Business Growth Programme (Liverpool City Region Integrated Business Support Project) from the Liverpool City Region Combined Authority with effect from 1 January 2019 | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Sep 2018 Decision due date for Cabinet changed from 26/07/2018 to 06/09/2018. Reason: feedback is awaited on decisions from central government bodies that will provide more definitive information; and without this information it would not be possible to provide accurate reports to Cabinet | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Persons/Organisations to be Consulted | Cabinet Member - Regeneration and Skills; Executive Director; Liverpool City Region Local Authorities; LCR Chambers of Commerce; Liverpool Vision; Liverpool City Region Local Enterprise Partnership; Liverpool City Region Combined Authority | | | |
| Method(s) of Consultation | Meetings; ERDF briefing | | | |
| List of Background Documents to be Considered by Decision-maker | Business Growth Programme-ERDF Grant acceptance | | | |

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| Contact Officer(s) details | Mike Mullin mike.mullin@sefton.gov.uk Tel: 0151 934 3442 |
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SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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| Details of Decision to be taken | Place Marketing for Investment Project - ERDF Grant Acceptance Acceptance of grant offer for the extension to the ERDF Place Marketing for Investment project from the Liverpool City Region Combined Authority with effect from 1 January 2019 | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Sep 2018 Decision due date for Cabinet changed from 26/07/2018 to 06/09/2018. Reason: feedback is awaited on decisions from central government bodies that will provide more definitive information; and without this information it would not be possible to provide accurate reports to Cabinet | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Persons/Organisations to be Consulted | Cabinet Member - Regeneration and Skills; Executive Director; Liverpool City Region Local Authorities; Department of International Trade; Liverpool Vision; Liverpool City Region Local Enterprise Partnership; Liverpool City Region Combined Authority | | | |
| Method(s) of Consultation | Meetings; workshops | | | |
| List of Background Documents to be Considered by Decision-maker | Place Marketing for Investment project-ERDF Grant acceptance | | | |
| Contact Officer(s) details | Mike Mullin mike.mullin@sefton.gov.uk Tel: 0151 934 3442 | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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| Details of Decision to be taken | Information, Advice and Guidance Service for Not in Education, Employment or Training (NEET) Young People For the authority to award a new 4 year contract to commence 01 April 2019, with annual break clauses, to enable the inclusion of Life Chance Funding (Social Impact Bond) outcomes in delivery. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Sep 2018 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Persons/Organisations to be Consulted | Not applicable | | | |
| Method(s) of Consultation | Not applicable | | | |
| List of Background Documents to be Considered by Decision-maker | Information, Advice and Guidance Service for Not in Education, Employment or Training (NEET) Young People | | | |
| Contact Officer(s) details | Claire Maguire claire.maguire@sefton.gov.uk Tel: 0151 934 2684, Ian Weller ian.weller@sefton.gov.uk | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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| Details of Decision to be taken | Homelessness Strategy (2018 - 2023) To seek approval to publish the Homelessness Strategy for Sefton (2018 - 2023) | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Dec 2018 | | | |
| Key Decision Criteria | Financial | No | Community | Yes |

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| | | | Impact | |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regeneration and Skills | | | |
| Persons/Organisations to be Consulted | Members of the public, key stakeholders. | | | |
| Method(s) of Consultation | Via Council website and other appropriate channels. | | | |
| List of Background Documents to be Considered by Decision-maker | Homeless Strategy (2108-2023) | | | |
| Contact Officer(s) details | Alistair Malpas alistair.malpas@sefton.gov.uk | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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| Details of Decision to be taken | Enforcement Agent Contract for All Debts Provision of Enforcement Agents for collection of council tax, business rates, sundry debt, parking services, housing benefit debt. Start 1st April 2019 to March 2022. With option for 2 one year options. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Sep 2018 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Arvato, Head of Regulation and Compliance and Head of Commissioning Support and Business Intelligence | | | |
| Method(s) of Consultation | Meetings; Review of options | | | |
| List of Background Documents | Enforcement Agent Contract for All Debts | | | |

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| to be Considered by Decision-maker | |
| Contact Officer(s) details | Christine Finnigan christine.finnigan@sefton.gov.uk Tel: 0151 934 4161 |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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| Details of Decision to be taken | Utility Procurement Plan To seek approval for the appointment of the electricity and gas supplier commencing 1st April 2019. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Sep 2018 Decision due date for Cabinet changed from 26/07/2018 to 06/09/2018. Reason: to fully explore all options available and discussions to take place with Heads of Service prior to the report being submitted to Cabinet for approval | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | No |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Not applicable | | | |
| Method(s) of Consultation | Not applicable | | | |
| List of Background Documents to be Considered by Decision-maker | Utility Procurement Plan | | | |
| Contact Officer(s) details | Rebecca Johnstone Rebecca.Johnstone@sefton.gov.uk Tel: 0151 934 4138 | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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| Details of Decision to be taken | Transactional Finance, HR / Payroll and ICT Services - |
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| | September 2018 To consider any matters related to the Arvato transition for Transactional Finance, HR / Payroll and ICT Services. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Sep 2018 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | No |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Cabinet Member – Regulatory, Compliance and Corporate Services; Head of Corporate Resources; and Head of Regulation and Compliance | | | |
| Method(s) of Consultation | Briefing documents; Meetings | | | |
| List of Background Documents to be Considered by Decision-maker | Transactional Finance, HR / Payroll and ICT Services | | | |
| Contact Officer(s) details | Christine Finnigan christine.finnigan@sefton.gov.uk Tel: 0151 934 4161 | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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| Details of Decision to be taken | Revenue and Capital Budget Plan 2018/19 – 2019/2020 - September 2018 To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue and capital financial plans 2018/19 – 2019/20, including Government grants, financial pressures and service changes. |
| Decision Maker | Cabinet |
| Decision Expected | 6 Sep 2018 |

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|---|--|-----|------------------|-----|
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate. | | | |
| Method(s) of Consultation | Individual budget saving options / amendments to the budget will be subject to appropriate consultation – internal and external to the Council (as appropriate). | | | |
| List of Background Documents to be Considered by Decision-maker | Revenue and Capital Budget Plan 2018/19 – 2019/20 | | | |
| Contact Officer(s) details | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104 | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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|---------------------------------------|---|----|------------------|-----|
| Details of Decision to be taken | Digital Inclusion Working Group Final Report To present formally the final report of the Digital Inclusion Working Group. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 4 Oct 2018 | | | |
| Key Decision Criteria | Financial | No | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Hugh Baird College; Liverpool City Region Combined Authority; Sefton Adult Learning Service; Registered Social Landlords; Older Persons' Forum Co-ordinator for Sefton Advocacy; Sefton CVS | | | |

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|---|--|
| Method(s) of Consultation | Meetings; Emails |
| List of Background Documents to be Considered by Decision-maker | Digital Inclusion Working Group Final Report |
| Contact Officer(s) details | Paul Fraser paul.fraser@sefton.gov.uk Tel: 0151 934 2068 |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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|---|--|-----|------------------|----|
| Details of Decision to be taken | Transactional Finance, HR / Payroll and ICT Services - October 2018 To consider any matters related to the Arvato transition for Transactional Finance, HR / Payroll and ICT Services. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 4 Oct 2018 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | No |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Cabinet Member – Regulatory, Compliance and Corporate Services; Head of Corporate Resources; and Head of Regulation and Compliance | | | |
| Method(s) of Consultation | Briefing documents; Meetings | | | |
| List of Background Documents to be Considered by Decision-maker | Transactional Finance, HR / Payroll and ICT Services | | | |
| Contact Officer(s) details | Christine Finnigan christine.finnigan@sefton.gov.uk Tel: 0151 934 4161 | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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| Details of Decision to be taken | Revenue and Capital Budget Plan 2018/19 – 2019/20 - |
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| | October 2018 To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue and capital financial plans 2018/19 – 2019/20, including Government grants, financial pressures and service changes. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 4 Oct 2018 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate. | | | |
| Method(s) of Consultation | Individual budget saving options / amendments to the budget will be subject to appropriate consultation – internal and external to the Council (as appropriate). | | | |
| List of Background Documents to be Considered by Decision-maker | Revenue and Capital Budget Plan 2018/19 – 2019/20 | | | |
| Contact Officer(s) details | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104 | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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|---------------------------------|--|
| Details of Decision to be taken | Revenue and Capital Budget Plan 2018/19 – 2019/20 - November 2018 To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue and capital financial plans 2018/19 – 2019/20, including Government grants, financial pressures and service changes. |
| Decision Maker | Cabinet |

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|---|--|-----|------------------|-----|
| Decision Expected | 1 Nov 2018 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |
| Wards Affected | All Wards | | | |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services | | | |
| Persons/Organisations to be Consulted | Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate. | | | |
| Method(s) of Consultation | Individual budget saving options / amendments to the budget will be subject to appropriate consultation – internal and external to the Council (as appropriate). | | | |
| List of Background Documents to be Considered by Decision-maker | Revenue and Capital Budget Plan 2018/19 – 2019/20 | | | |
| Contact Officer(s) details | Jeff Kenah jeff.kenah@sefton.gov.uk Tel: 0151 934 4104 | | | |

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

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| Details of Decision to be taken | Revenue and Capital Budget Plan 2018/19 – 2019/20 - December 2018 To consider any issues required for the preparation, monitoring, reporting and amendment of the revenue and capital financial plans 2018/19 – 2019/20, including Government grants, financial pressures and service changes. | | | |
| Decision Maker | Cabinet | | | |
| Decision Expected | 6 Dec 2018 | | | |
| Key Decision Criteria | Financial | Yes | Community Impact | Yes |
| Exempt Report | Open | | | |

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| Wards Affected | All Wards |
| Scrutiny Committee Area | Regulatory, Compliance and Corporate Services |
| Persons/Organisations to be Consulted | Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate. |
| Method(s) of Consultation | Individual budget saving options / amendments to the budget will be subject to appropriate consultation – internal and external to the Council (as appropriate). |
| List of Background Documents to be Considered by Decision-maker | Revenue and Capital Budget Plan 2018/19 – 2019/20 |
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